**Mission Hills High School Club/Team Minutes**

Name Of Club/Team:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meeting Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Meeting Time:\_\_\_\_\_\_\_\_\_\_\_

The meeting was called to order by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Minutes of the meeting date\_\_\_\_\_\_\_\_\_\_\_\_\_ were read and approved.

Purchases:

Vendor Amount Purpose of Purchase



Old Business:

New Business:

Club Secretary:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Date

Staff Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature and Date

Meeting Attendees (list below or attach a separate listing):